



THREE MILE ISLAND CAMP APPALACHIAN MOUNTAIN CLUB

Guidelines and Application for Off-Season Use

Three Mile Island Camp is a volunteer-managed facility of the Appalachian Mountain Club, located on a rocky and wooded 43 acre island at the northern end of Lake Winnepesaukee in the town of Meredith, New Hampshire. The Camp has traditionally offered full-service family camping during a 10 week summer season and four weekends in September. Opportunities are available for groups to use the island on either a full service basis (food service and most other camp facilities available) or a limited service basis in the weeks before and after the summer season, or on a limited service basis only between early October and early June, ice conditions permitting.

Three Mile Island (TMI) has a long history of providing a haven from the complexities of modern day life. Our campers willingly trade the amenities of today's technologies for the opportunity to be in closer touch with the natural surroundings. Programs offered during our off-season will appreciate and honor these opportunities.

A successful off-season program will be in sync with Three Mile's vision and mission, will bring with it a management team and work crew that have the experience and capacity to function in a setting with limited facilities, and will involve campers who relish what the island has to offer. Although the island has electrical power in some areas (Main House, dock area), being able to function "Off the Grid" and following the principles of minimal environmental impact is key to hosting a successful program.

For that reason, we ask all applicants to familiarize themselves with TMI's Purpose, Vision, and Mission (below), and then complete the application that follows. This process allows all parties to determine whether there is a good fit between the proposed program and Three Mile's capacity to host it.

Purpose, Vision and Mission

- **Purpose... Three Mile Island Camp blends historical tradition with present innovation to support a community committed to simple living in a natural environment.**
- **Vision... TMI will support the AMC mission by being:**
 - A leader in experiential and place-based environmental education
 - A haven where families and individuals can experience the natural world together
 - An exemplary Volunteer Managed Facility
 - A partner with the local community in preserving and protecting the Lakes Region
 - A source of recreational opportunity and spiritual renewal
 - A model of voluntary simplicity



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- **Mission... Three Mile Island Camp will feature:**
 - Dedication to the ongoing goal of living “as close to nature as...reasonable regard for comfort will allow,” using state of the art low-impact technology with best practices in place regarding environmental impact
 - An environmental education program which utilizes TMI’s setting to teach campers to live lightly on the land, not only at TMI but also at home, and to understand the environmental issues facing the Lakes Region
 - An atmosphere where children, parents, grandparents and friends share fun, love and spiritual attachment to their natural surroundings, and where new campers are invited to adopt TMI’s philosophy of commitment to and stewardship of the land
 - A strong, engaged volunteer committee actively responsible for the well-being of the Island
 - A volunteer program which engages those who visit the island in its success, thereby guaranteeing a stable and healthy future for TMI
 - A partnership with local organizations such as the Lakes Region Conservation Trust and the Loon Preservation Society

TMI Considerations

As groups present proposals for the off-season use of TMI, careful consideration will be given to programs that recognize and appreciate TMI values, beliefs and history.



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Guidelines for Full Service Off-Season Use

Operational

- Groups are limited to a maximum size of 90 guests, plus required staff.
- Most camp facilities will be available for use, including power boats for transportation to and from the island (to be operated by qualified staff only), sailboats, canoes and kayaks; food preparation and dining facilities; and recreational facilities including tennis and volleyball courts.
- The staff-to-guest ratio shall be no more than 1 to 5. Exceptions for additional professional staff that are needed for other than normal camp operations may be considered on a case-by-case basis.
- An Island Manager who is well-versed in TMI operations and who has been approved by the Camp Committee must be on-site for the entire period of use. The Three Mile Island Camp Off-Season Manager can assist in finding an Island Manager. Compensation for his or her duties is at the discretion of the Island Manager, and if required will be paid by the group.
- At least one (for groups of 30 or fewer total people) or two (for groups of more than 30 total people) of the staff in addition to the Island Manager must be experienced in TMI operations.
- Interested groups are responsible for recruiting and paying (if necessary) their own staff, including kitchen staff, in accordance with these guidelines. The Three Mile Island Camp Off-Season Manager can assist in finding staff that have experience in TMI operations.
- Interested groups will be responsible for purchasing their own food and other perishable supplies. TMI will provide gasoline for power boats, propane for food preparation, and all necessary equipment to operate the camp as a full service facility.

Financial

- Groups are free to set what they consider a reasonable guest rate, and retain either paid or volunteer staff.
- Groups will pay to TMI \$33.00 per actual bed night for all guests, regardless of what guests pay to the organizing group. From this fee TMI is responsible for paying New Hampshire meals and lodging tax and a surcharge to the AMC.
- A non-refundable deposit of \$3.00 per projected guest bed night will be required at least 60 days in advance of the arrival date. The deposit will be credited against the final amount due to TMI. Payment in full must be made to TMI within 60 days after the departure date.



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Guidelines for Limited Service Off-Season Use

Operational

- Groups are limited to a maximum size of 50 people.
- Camp facilities available for use are limited to camper cabins as required and sanitary facilities. Running water, electricity and all of the sanitary facilities may not be available, depending on the time of year.
- Transportation to and from the island is the responsibility of the group, and no TMI boats will be available for use.
- The interested group will be responsible for providing all food and food preparation equipment, as well as all personal hygiene supplies.
- An Island Manager who is well-versed in TMI operations and who has been approved by the Camp Committee must be on-site for the entire period of use. The Three Mile Island Camp Off-Season Manager can assist in finding an Island Manager. Compensation for his or her duties is at the discretion of the Island Manager, and if required will be paid by the group.

Financial

- Groups will pay to TMI a fee of \$10.00 per person per night for overnight visits and \$5.00 per person for day use of the island. TMI is responsible for paying New Hampshire meals and lodging tax and a surcharge to the AMC, as applicable.
- A non-refundable deposit of \$3.00 per person will be required at least 60 days in advance of the arrival date. The deposit will be credited against the final amount due to TMI. Payment in full must be made to TMI within 60 days after the departure date.

General (applies to both full service and limited service)

- In addition to the limitations noted above, the following summer season amenities will not be available to off-season users: swim rafts, docks at camper and staff cabins, floating canoe platforms at the Main Dock, and linens for guests.
- Please visit the TMI website at www.3mile.org for more detailed information on Three Mile Island Camp. The TMI Off-Season Manager may be contacted at offseasonmanager@3mile.org.
- Off-season use must be approved by the Three Mile Island Camp Committee on a case-by-case basis. The committee meets three times a year: in late January/early February, May and late September/early October. Consideration should be given to making sure that an application is complete so that it can be reviewed by the committee early in the planning process, and well before the requested date(s) of use.
- Groups must ensure that minors are at all times adequately supervised.
- Groups are responsible for leaving the island in the same condition as it was when they arrived, including the removal of all trash generated.



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Application for Off-Season Use

This application will be used by the TMI Camp Committee to screen groups that are requesting off-season use of TMI. Communication between interested groups and the committee will be via the TMI Off-Season Manager. Both the committee and the Off-Season Manager may suggest changes to proposals made by interested groups so that the requested use works better operationally and/or fits better with TMI's purpose, vision and mission. All questions should initially be directed to the TMI Off-Season Manager.

Who, what and how many

Name of group or individual requesting TMI off-season use: _____

Type of group or type of activity: _____

What type of use are you requesting? Full Service _____ Limited Service _____

Approximate number of guests/participants: _____ Staff: _____

When

Please verify with the TMI Off-Season Manager that your requested dates are available.

Requested date(s): _____ to _____

Backup date(s): _____ to _____

Earliest arrival time: _____ Latest departure time: _____

Staff

For each of the following positions, as required, please provide names (if known) and circle the appropriate status.

Island Manager: _____ confirmed/preferred

Staff with TMI experience: _____ confirmed/preferred

_____ confirmed/preferred

Kitchen staff: _____ confirmed/preferred

_____ confirmed/preferred



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If none of your proposed kitchen staff have prior TMI experience, please tell us about their culinary qualifications and experience.

Specifics

In a separate document, please tell us about the program that you would like to offer on the island, and how it fits with TMI's vision and mission. Please include the following information:

- The individual who will assume primary responsibility (i.e. the one ultimately in charge)
- Experiences at other AMC camps, if you do not have significant experience at TMI
- How your staff will be recruited
- Any special equipment or supplies that you will be bringing to the island for your program
- How you plan on recruiting the guests/ participants in your program
- The fees that you plan on charging for your program
- The type of liability insurance that you have
- Three references who can speak to your program and/or management ability (please provide addresses and telephone numbers)

Contact Information

Please provide information on the group's point of contact.

Name: _____

Address: _____

City/town: _____

State: _____ Zip: _____

Phone: _____

Email: _____

Forward the completed application to the TMI Off-Season Manager at offseasonmanager@3mile.org